



#### Internal Audit Essential Skills

# HIGH-IMPACT AUDIT REPORT WRITING

## 🤤 Course Description

Internal audit's perspective can provide valuable insight and have a strong impact on an organization. However, in order to provide that valuable insight, persuasive communication skills are essential for auditors at all levels. High-quality audit reporting is a key communication tool that assists management in understanding audit discoveries and results.

The High-Impact Audit Reporting course focuses on the importance of delivering clear, transparent, and objective audit reports. At the conclusion of this course, you will have gained effective communication skills and techniques that will enable you to convey critical information, and write effective and meaningful audit reports, using a variety of delivery methods. In addition, you will participate in various group activities and discussions that will reinforce key audit reporting concepts.

By participating in this course, auditors in all sectors and at all levels will learn how to effectively communicate audit observations that meet professional standards, elicit management action, and communicate crucial messages to executives and board-level readers.

### Course Topics

- Purpose of Audit Reporting.
- Audit Reporting Tasks.
- Audit Reporting Structure.
- · Communicating Audit Results.



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